SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. DEGREE COLLEGE, BISHNAH

GOVT. DEGREE COLLEGE BISHNAH, JAMMU, JAMMU AND KASHMIR
PINCODE-181132
181132
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government of Jammu and Kashmir in pursuance to National Higher Education Policy of making Higher Education accessible to all at their doorsteps with a view to improve gross enrollment ratio of the State, sanctioned Govt. Degree College Bishnah under State plan in the year 2007 to cater the Higher Educational needs of about 2 lakhs of population comprising of 68.3 % from SC,ST,OBC and other minorities spread all over the Bishnah Assembly Constituency along with certain areas of adjoining assembly segment Govt. Degree College started its functioning from the Govt. Higher Secondary School (Boys) Bishnah, after getting affiliation under2(f) & (12) from the University of Jammu in academic session 2008-09 Initially the college entered into Higher Education Deptt. with program me of Bachelor in arts having enrollment of 159 students comprising of 54 Male and 105 Female in B.A part-Ist, in basic subject of General English, Education, Hindi, Dogri, History, Pol. Science, Mathematics and EVS.Further, the college got sanction for introduction of new subjects of Library Sciences, Physical Education and Commerce & Management Studies in the institution.The State Government approved the construction of pre-engineering /pre-fabricated 04 classrooms and 04 science laboratories for introduction of sciences in the college.The project was completed in 2020 which has enabled the institution to introduce science stream from session 2021. The College adopted the semester system of UGC from academic session 2015-16 along with affiliation with University of Jammu and subsequently shifted to CBCS pattern of UGC, in15 subject combinations offered by the college for providing adequate flexibility to the students in choosing their AECC, SEC, GE and DSE as per their ability and competence .In 2020-2021 the subject combinations were raised to 25,providing options to the students. In GDC Bishnah, the percentage of SC students are very high in comparison to the categories OBC ,ST,and EBC and college is aimed at providing all sorts of financial assistance through social welfare schemes and by college itself to meet their educational need .Keeping in view the female students from rural areas the college has well established women cell taking all initiatives focuses on woman development programs to aware the females about their rights. Thecollege always eager to acquaint the students with culture varsities through cultural programs and their rendezvous with the current issues related to political social and economic changes through the activities besides academics.Therefore, equity initiatives and student's welfare services remain the top priority in preparation and execution of plans. GDCBishnah being nodal college has played major role in the establishment of two other colleges i.e GDC Purmandal and GDC Ramgrah.

Vision

The College envisions to make this institution a hub of knowledge, as creator and disseminator in the field of Higher Education, by Imparting quality education through innovative means & modes for enhancement of academic, professional and other competencies of our young students, empowering them to face future challenges of Life, by infusing high degree of social moral and ethical values in them, to get good responsible future citizens, leading to socio-economic development of the country to have stronger and developed New India.

Mission

• The College strives to be a symbol of quality and excellence for bringing Socio-Economic transformation in

the society. • Academic Institutions are entrusted with the responsibility of producing better human capital and its quality in turn determines status of the Nation, so efforts are being made for holistic development of the students enabling them to meet challenges of globalized world. • The core mission of the institution is upliftment of Educational standard of Rurality by making specific efforts towards women education. • Introduction of New –Subjects/Courses/Streams in the College with an objective to provide variety of opportunities, leading to enhancement of academic and professional competences of its students in consistency with the market demand. • Transformation of Knowledge from Institution to Rural Society for its economic upliftment and other well-being by adopting innovative methods and techniques.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College being sanction and established under state plan and govt. funded institution reorganized under Sec 2(f)12(B)of U.G.C Act, 1956 also eligible for financial aid under various state and central schemes. 2. The College is presently equipped with 100% experienced and senior teaching faculty comprising of 11 teachers with Ph. D qualification and 22 have been master degree including M. Phil, NET, SET, SLET Qualification having potential for achieving level of excellence in imparting quality education. 3. Govt. Degree College Bishnah is the only institution of higher learning for catering to the higher education needs of a population of about 2 lacs mostly rural areas of which ---- belongs to SC/ST/OBC and other minority out of which --- is between age group of 18-23 years having wider scope for bringing equity and constant increasing gross enrollment ratio in over and period of time. 4. In accordance with National policy for Higher Education, college has adopted Choice Based Credit System (CBCS) pattern of UGC since academic session 2016-17 in 15subjects'combinations and in 2020-2021 25combinations with introduction of Ability Enhancement Courses provide an adequate flexibility in academic curriculum to the students for opting courses according to their capabilities and competencies. 5. A safe, clean & conducive environment for all stakeholders. 6. The college is working hard to improve the infrastructure and providing facilities for disabled friendlywith ramps and washrooms for different abled students. 7. There is a strong bond and a high level of interaction between faculty and students. 8. The college has recently introduced sciences and Certificate courses in computer application and languages. 9. The College is also having a NSS unit with 100 NSS volunteers registered to serve humanity and selfless services to the mankind with an objective of "Not me but You". Recently, a summer internship program me of 100 hours under Swachh Bharat Mission was carried out in 2 Panchayat Halaqa's 10. In order to strengthen the talent, skills and competencies of the students, the College has created number of clubs like literary club, Culture club, Eco-club, Sports club, Fitness club, Socio club, Red Ribbon club, Debating club, Electoral and Computer literary club, Carrier Counseling and Placement Cell, Grievances Redressal club, Society for women Development and Empowerment, Society for Creative Art, Mathematical Society and Society for language Promotion under Competent guidance of faculty members. 11.The College has a department of Sports and Games, for promotion of Sportsmanship among the College students which has produced many sports persons who won the medals in various sports competitions at College, Inter-Collegiate and Inter-University level. In addition to above the College is having a rich library having collection of tiles comprising of text books, reference books, general books and books relating to competitive exams, handled by a highly qualified and experienced librarian and also well-equipped science labs.

Institutional Weakness

1) Non-existence of College's own campus as presently housed in premises of Govt. Hr. Secondary School

(Boys) with inadequate infrastructure in terms of class rooms, language labs, , Multipurpose hall, Separate Common room for girls, and boys, library Blocks, Sports Block, Canteen Block, NCC and NSS rooms, Departmental Staff rooms, conference hall, Hostel facilities both for Boy's and Girl's, Open learning Centre, Staff quarters and fair price shop, on make shift arrangement. 2) Non-availability of Multi stream UG Program me like B. Com, BBA, BCA/ Home science and other under graduate professional and skill Enhancement Courses, proving to be an obstacle in the growth of institution. 3) Non-availability of Sports infrastructure consisting of indoor and outdoor games and sports. The college is sharing the playground with boys higher secondry school 4) Non-existence of language labs; restricting the scope of skill enhancement courses particularly in field of languages, humanities and social sciences. 5) Working on developing Alumni network.

Institutional Opportunity

1. The college being established in the area predominated by the agriculture with existence of a number of industrial estates in the vicinity. As such, the students after graduation with specific capabilities and competencies have a greater opportunity to be employed in agricultural sector or may adopt professional techniques in Farming to increase their agricultural output or may adopt professional techniques in Farming to increase their agricultural output or may be adopting agricultural, horticulture and associated units like dairy farming, fisheries, poultry, floriculture, leading to increase their individual and family income. 2. Under Choice Based Credit System (CBCS)pattern with introduction of different ability enhancement, skill development and discipline specific courses may lead to increase the ability of students in various areas providing them an opportunity to be Journalist, Translators, Script writers, Report writing and get more chances to be employed in various fields relating to media, communication and IT. 3. Strengthen academic curriculum in humanities and Social sciences along with other applied Knowledge based subjects to provide an edge to the students competing in the state as well as national level examinations. 4. The involvement of students in, NSS and Games and Sports will increase their ability and competence to join Armed forces.

Institutional Challenge

1. The major threat to the academic excellence of the institution is poor educational background of the students.
2. The frequent changes in the pattern from Annual to semester system and subsequently from semester to Choose Based Credit System (CBCS) without proper training and orientation of the faculty leading to fast decrease in transitional and pass rate of the students.
3. Inadequacy of academic and financial autonomy to the institutions hampers its potential for growth.
4. The curricula of the students should cater to the need of job market .so every changing market requirement are to be kept in mind while restructuring the curriculum
5. Ensuring zero percentage failure.
6. The college wants to produce students who not only excel in various walks of life but also are exemplary human beings and responsible citizens of country.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

College creates an environment for enriching traditions by organizing the foundation day, Investiture ceremony, Annual Day, Parent-Teacher meet, Teacher-Student interactions, cultural programmes, skill enhancement programmes, seminars, debates, workshops, quiz and poetry competitions to accomplish the mission. In pursuit of excellence, the college has 21 highly qualified ,experienced and dedicated teaching staff including Assistant/Associate Professors, Physical Instructor and one Librarian.The College has 04 non teaching staff and 03 class IV and 09 Need based Employees for the smooth conduct of the college. Academic Programmes are very much in line with the institutional goals and objectives. Being a multidisciplinary institution ,the college offers graduation in arts and Science (Medical and Non Medical).The College has EVS and department of Music also. EVS is a compulsory subject to give awareness to the students about ecology and environment. The college carried out the culture of the curriculum designed through : ? The feedback from the students through Grievance cell , student teacher interaction ,parent teacher meet and intra college alumini meet. ? Feedback from teachers, HOD's , members of BOS.Their suggestions are invited for the development of the curriculum. Plan for future Growth and Development ? The college has proposed to start Computer Science as subject. ? Requirement of language lab and subject of Functional English. ? The college own building and campus. The institution adheres to the academic calendar . Our College GDC Bishnah is affiliated to University of Jammu ,in this regard we follow the curriculum designed by the University of Jammu and we are always in constant touch with the University of Jammu for operationalisation of Curriculum. The college also adheres to the guidelines laid down by the state government(UT of J&K) in general and University of Jammu in particular. In the beginning of the session ,the academic calendar is prepared for the odd session and it contains the relevant information regarding the teaching, learning schedule .We try our best to provide 180 days of teaching in the academic year. The college observes the timing for the students and staff from 9.00 a.m to 3.00 p.m.Various events to be organized , holidays , dates of internal assessment examination,tentative dates for semesters final examination are displayed on the principal and students notice board for the information.Moreover , the college follows a specific time-table programme prepared by the Time-table committee and HOD's of the college for the effective delivery and transaction of the curriculum.

Teaching-learning and Evaluation

The college made admissions strictly on merit basis. The information about admission process is shared on college website and through pamphlets. The notice is placed on college website also. During the admission process the members of admission committee interacts with the students and counselthem in selection of courses.The students are also provided with all the relevant information like the objectives, methodology, application and future prospectus. Various orientation programs and seminars are being conducted every year to provide exposure to the students for academic excellence. The academic calendar is also shared with the students on college website to make them aware about the dates of internal assessment, external practical, examination dates and ,vacations etc. The institution assesses the learning levels, concepts, understanding the abilities of the student at the beginning of the session through the process of interaction in class rooms and in addition to this the teachers understand the levels of students by conducting class and oral tests College display time table showing all the subjects with room no's and teachers for facilitating the students. Academic calendar is adhered to the maximum. A well devised teaching method is used to replace the traditional ones in order the make the students motivated satisfied and more productive. Many extension lectures/seminars are organized to aquatint the students with need and requirement of society and industry. At present the college has 22 permanent faculty out of them 11 are Ph.D. The faculty also keep themselves update with the pace of development in the field of knowledge through FIP, refresher course, orientation courses and attending, conducting seminars and conferences. The teachers has also published their research papers in reputed journals.

Research, Innovations and Extension

The college aims at inculcating the values and commitments among the students towards society by their involvement in the basic social structure through their participation in the community work and its welfare. Besides, the academics the students are prepared to be responsible unit of society. To pursue this, the NSS wing ,during the last five years has taken initiatives like cleanliness and sanitation drives under the banner of "Swachhta Abhiyaan" in the campus as well as the adopted villages Ratnal and Chorli. To cultivate the sense of cleaniness among the masses and their contribution to make their surroundings clean and hygienic the Summer Internship programme proves to be a pioneering step where the interns during their 20 days camp took up the task of educating the locals about the cleanliness practices like segregation of wet and dry waste , dumping of garbage ,digging of compost pit for manure, proper utilization of ground water , the less use of plastic and the ways to save the environment from further destruction .The NSS Wing also extended its help bto local administration to aware the locals/villagers about the government schemes for the construction of toilets to eradicate the menace of open defecation. The College has organized seminars and awareness programme as an endeavour to sensitize the students as well as the community to the social issues and concern such as female foeticide, girl education "Beti Bachao Beti Padao" and women awareness regarding their rights and their call to sexual harassment. Simultaneously college thrives upon the holistic growth of the student by conducting the practical sessions and lectures and on Yoga and Mental Health -A Best way of life .The blood donation camp and AIDS awareness is always remain the integral part of the college activity calendar which is well appreciated by the local administration from time to time under the Red Ribbon Club .In the direction of sustainable development the college continuously pouring its efforts to make the campus,a boon to the surroundings.

Infrastructure and Learning Resources

The College aims to create physical infrastructure with latest technology as soon as it acquires its own campus.The total built up area in the college is 1440.00SQM comprising of 09 classrooms . At present the College has 04 smart classrooms, 04 well equipped laboratories, 01 browsing cum conference centre and a botanical garden in the College. College has a sports ground shared by both Boys Higher Secondary School and GDC Bishnah. First aid facility is also available in the college as the college has one medical Assistant in the College.There is also general staffroom , principal's chamber,establishment section, big library and sports room cum University section and one IQAC room. The college at present is having 36 computers equipped with internet facility. Safe and pure drinking water is also available for students and staff.The college has 3 Gensets with the capacity of 10, 15 and 30 KV to provide uninterrupted powersupply to the campus. The college has one bus providing to and fro service for the students.

Student Support and Progression

All round development of the students is the prime objective of any institution where the students are moulded into a responsible being. The institution is providing facilities to the students for their betterment and improving their performance in academic as well as other allied fields. Students from SC/ST/OBC categories and those from economically weaker sections are provided financial assistance in the form of financial aids and scholarships. Students are given exposure through different educational tours. It not only enhances their knowledge and understanding but also gives them hands on experience. They regularly visit different sites of environmental importance. Our college Bus provides an additional facility to the students coming from remote

villages. A committee is constituted in which the students are the part of it in framing modalities for the smooth functioning of this transport facility at concessional rates from college to adjoining villages. Our college has Placement Cell, Psychological Counselling Cell and Career Counselling Cell and it is in constant efforts to improve the performance of the students further by conducting various activities. Additionally, a Grievance Redressal and Sexual Harassment Cell/Committee, Anti-Ragging Cell Women Development Cell, and Internal Complaint Committeee address diverse issues pertaining to students. Special efforts are made by means of tutorials, practice tests and counselling to help them achieve higher levels of learning and performance in examinations. Seminars, conferences and lectures by experts in different fields are some of the activities organised for benefit of students and teachers. There is NSS unit in the college that give them exposure through different social activities and campaigns. The students are groomed in various sports activities and encouraged to participate in various sports events at different levels and even won several medals in sports activities. The college has different committees and societies and the students are encouraged to participate in competitions at different levels. Different types of cultural activities are also organised in the college and various students are motivated to participate in these college activities. Student's representatives are included in some of the committees such as Grievance Redressel committee, Internal Complaint Committee. College has a grievance/suggestion box for addressing their grievances and issues. Additionally, there is a online grievance redressal portal on college website. The Students Union of the college is involved in decision making on matters concerning them. The institution has newly created its Alumni Association and is constantly involving them in suggestions and feedback for improving quality of our institution.

Governance, Leadership and Management

The vision and mission document of the Institution have been worked upon time and again considering the available resources and the high aspirations of the far future whereas the strategic plan aims to achieve the short term goals. Operations like planning, development, administration, financial, purchase, accounts are done through fully digital mode while admission payments at the receiving and depositing end are in semi digital mode. The proposals and plans, executive functioning, decision making and so on all operate through the college committees in a very decentralised way in which members are headed by Convenor and Convenor functions in cognisance with the head of the institution. Teaching and non-teaching staff members are encouraged to undergo professional and technical training for their professional growth. The college receives most of the funds from the department of finance, government of Jammu and Kashmir and generates local funds of its own through admission. The Govt. funds are strictly used for the purpose and the designated heads under which they have been sanctioned whereas the local funds are utilized for the welfare of the students. Judicious use of financial resources is assured through external audits by the Accountant General (AG) of the state.

Institutional Values and Best Practices

For overall development of the institution values and social responsibility plays a dominant role. During the last five years our college has taken initiative for promoting gender sensitization programmes from time to time to empower women folk. Environment friendly campus is a need of the hour. In this context, College organized various plantation drives, cleanliness, beautification of campus, are initiated in the College through eco. Club and NSS unit of the College. An initiative has been taken irrespective of the College campus, to interact and educate the local community regarding digital literacy and internship program. The College also focus on activities to develop democratic outlook and National Consciousness in the students by celebrating National festival, birth and death anniversary of great Indian personalities. The best practices of the College includes

maintaining discipline in the College by making uniform mandatory for both boys and girls. 1. Title Village Adoption: - The NSS-wing of the college has adopted two Panchayats of the local area namely, Ratnal & Chorli. Objective ? The objective of village adoption is to develop the adopted village in an integrated manner. The village adoption means to work along with the community at the gross root level. The main objective is to aware the masses about various important issues like environment degradation, health and hygiene, gender equality, right to education etc. It also helps to inculcate a spirit of leadership & cooperation to enhance their communication skill. Practice The NSS unit of college has conducted various extension and outreach activities from time to time to aware the masses on certain issues which include awareness programme on Swachh Bharat Abhiyaan, save water campaign, importance of trees, voter education and electoral preparation etc. Swachh Bharat Abhiyaan was a week long program which includes rallies, lectures, presentations by the students as well NSS program officer and interaction programs with the villager to inform them about the importance of clineaniness. To promote importance of gender equality among the masses an awareness program on Beti Bachoo, Beti Padaoo was organised including plays, slogan writing etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. DEGREE COLLEGE, BISHNAH
Address	Govt. Degree College Bishnah, Jammu, Jammu and Kashmir Pincode-181132
City	Jammu
State	Jammu And Kashmir
Pin	181132
Website	www.gdcbishnah.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Anuradha Pandoh	01923-236060	9419202845	-	gdcbishnah@gmail.com
IQAC / CIQA coordinator	Alka Sharma	-	9419185921	-	alka_sharma67@rediffmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	20-12-2007

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Jammu And Kashmir	University of Jammu	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-01-2008	View Document
12B of UGC	14-08-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Degree College Bishnah, Jammu, Jammu and Kashmir Pincode-181132	Rural	1.75	1440

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of Urdu	36	Higher Secondary Pass	Urdu	17	17
UG	BA,Department Of English	36	Higher Secondary Pass	English	495	495
UG	BA,Department Of Hindi	36	Higher Secondary Pass	Hindi	146	146
UG	BA,Department Of Dogri	36	Higher Secondary Pass	Dogri	78	78
UG	BA,Department Of Education	36	Higher Secondary Pass	English	359	359
UG	BA,Department Of Economics	36	Higher Secondary Pass	English	100	100
UG	BA,Department Of History	36	Higher Secondary Pass	English	55	55
UG	BA,Department Of Political Science	36	Higher Secondary Pass	English	210	210
UG	BA,Departm	36	Higher	English	154	154

	ent Of Philosophy		Secondary Pass			
UG	BA,Department Of Mathematics	36	Higher Secondary Pass	English	22	22
UG	BA,Department Of Evs	36	Higher Secondary Pass	English	322	322
UG	BA,Department Of Library Sciences	36	Higher Secondary Pass	English	18	18
UG	BA,Department Of Management	36	Higher Secondary Pass	English	22	22
UG	BA,Department Of Physical Education	36	Higher Secondary Pass	English	64	64

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				6				19
Recruited	0	0	0	0	1	5	0	6	6	12	0	18
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	6	1	0	7
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	3	0	2	6	0	11
M.Phil.	0	0	0	0	1	0	3	3	0	7
PG	0	0	0	1	1	0	1	3	0	6

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	2	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	132	0	0	0	132
	Female	314	0	0	0	314
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	75	69	75	54
	Female	146	137	158	120
	Others	0	0	0	0
ST	Male	13	7	14	4
	Female	1	5	10	2
	Others	0	0	0	0
OBC	Male	14	18	15	6
	Female	25	25	28	21
	Others	0	0	0	0
General	Male	41	29	43	19
	Female	110	94	99	96
	Others	0	0	0	0
Others	Male	0	0	0	2
	Female	0	0	0	0
	Others	0	0	0	0
Total		425	384	442	324

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	NA
2. Academic bank of credits (ABC):	NA
3. Skill development:	NA
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	NA
5. Focus on Outcome based education (OBE):	NA
6. Distance education/online education:	NA

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
120	120	120	120	120

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
446	324	442	384	425

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
298	207	300	261	274

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
68	83	75	99	86

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	18	15	12	14

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	18	18	18	18

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
212.90	10.5	6.35	5.53	36.93

4.3

Number of Computers

Response: 36

4.4

Total number of computers in the campus for academic purpose

Response: 32

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Taking under Consideration the criterion1: Curricular aspects the Govt. Degree College Bishnah has drawn the following vision ,mission, objectives and roadmap focused to achieve excellence in all aspects of curriculum for the success and growth of the institution. The vision focusses to achieve academic excellence through hardwork, critical thinking and effective decision making and to develop the human resources and rendering selfless service to the humanity. As far as the mission is concerned the college introduce courses in the light of their acceptance ,viability and marketability with high quality teaching and latest competences. The objective is not only to provide "Education for living and livelihood" but also "Education for life" by focusing on the inculcation of human and moral values through the curriculum. The policy for fulfilling our vision stands benchmarked with a road map conceptualized as under the infrastructural plan. The college development relies on the promotion of efficiency to achieve excellence through The augmenting academic ambience , innovative techniques and effective teaching pedagogies. The college always strives to revitalize the weak areas through remedial measures which includes evaluation,auditing the academic and administrative functioning. . College creates an environment for enriching traditions by organizing the foundation day, Investiture ceremony, Annual Day, Parent-Teacher meet, Teacher-Student interactions, cultural programmes, skill enhancement programmes, seminars, debates, workshops, quiz and poetry competitions to accomplish the mission. In pursuit of excellence, the college has 21 highly qualified ,experienced and dedicated teaching staff including Assistant/Associate Professors, Physical Instructor and one Librarian.The College has 07 non teaching staff and 03 class IV and 09 Need based Employees for the smooth conduct of the college. Academic Programmes are very much in line with the institutional goals and objectives. The college offers graduation in arts and Propose to start Science (Medical and Non Medical), music,Punjabi from the next session.The College has EVS as a compulsory subject inthe first and second semester to give awareness to the students about ecology and environment. The college carried out tradition and practice of obtaining feedback from the stakeholders and students through Grievance cell , Student teacher interaction ,Parent teacher meet and Intra college alumini meet, Feedback from teachers, HOD's , members of BOS.Their suggestions are invited for the development of the curriculum and Plan for future Growth and Development.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution adheres to the academic calendar . Our College GDC Bishnah is affiliated to University of Jammu ,in this regard we follow the curriculum designed by the University of Jammu and we are always in constant touch with the University of Jammu for operationalisation of Curriculum. The college also adheres to the guidelines laid down by the state government(UT of J&K) in general and University of Jammu in particular. In the beginning of the session ,the academic calendar is prepared for the odd session and it contains the relevant information regarding the teaching, learning schedule .We try our best to provide 180 days of teaching in the academic year. The college observes the timing for the students and staff from 9.00 a.m to 3.00 p.m.Various events to be organized , holidays , dates of internal assessment examination,tentative dates for semesters final examination are displayed on the principal and students notice board for the information.Moreover , the college follows a specific time-table programme prepared by the Time-table committee and HOD's of the college for the effective delivery and transaction of the curriculum.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 14

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	
Institutional data in prescribed format	

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 2

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Institutional data in prescribed format	
Brochure or any other document relating to Add on /Certificate programs	

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 6.55

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
146	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

GOVT. DEGREE College BISHNAH, affiliated to university of Jammu is taking great initiatives in creating a society by employing the curriculum that inculcates professional athletics,gender,equality,human values and environmental sustainability .In this connection the affiliating universities in collaboration with Board of studies members from the affiliating colleges design a curriculum to include topics that will aware the student community about these issues .As educational institution are the miniature societies which plays a dominant role in changing the outlook of the society. It is the duty of the institution to produced healthy citizens with good civic sense which will ultimately affects the society as a whole. The curriculum also acquaints the students about the fundamental rights and duties granted the fundamental rights and duties granted the constitution of the country the curriculum of the institution also focusses on the various issue's environment sustainability. The college has also introduced to credit UG course at Sem. Ist and 2nd and skill enhancement course at Sem 3rd,4th,5th,6th for creating environmental awareness among the students and their implication for environment sustainability for the development of the institution.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 72.5

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
76	158	142	59	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 97.53

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 435

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: D. Feedback collected

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 100

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
446	324	442	384	425

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
446	324	442	384	425

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
298	207	300	261	274

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college made admissions strictly on merit basis. The information about admission process is shared on college website and through pamphlets. The notice is placed on college website also. During the admission process the members of admission committee interacts with the students and counselthem in selection of courses.The students are also provided with all the relevant information like the objectives, methodology, application and future prospectus. Various orientation programs and seminars are being conducted every year to provide exposure to the students for academic excellence. The academic calendar is also shared with the students on college website to make them aware about the dates of internal assessment, external practical, examination dates and ,vacations etc. The institution assesses the learning levels, concepts, understanding the abilities of the student at the beginning of the session through the process of interaction in class rooms and in addition to this the teachers understand the levels of students by conducting class and oral tests College display time table showing all the subjects with room no's and teachers for facilitating the students. Academic calendar is adhered to the maximum. A well devised teaching method is used to replace the traditional ones in order the make the students motivated satisfied and more productive. Many extension lectures/seminars are organized to aquatint the students with need and requirement of society and industry. At present the college has 22 permanent faculty out of them 11 are Ph.D. The faculty also keep themselves update with the pace of development in the field of knowledge through FIP, refresher course, orientation courses and attending, conducting seminars and conferences. The teachers has also published their research papers in reputed journals.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 21.24

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college organizes special programs for both advanced as well as slow learner the students are exposed to certain skill courses that may enable them to be abreast with the modern technologies. There is a proper Guidance and Counselling Cell in the college that caters to such demands of the students and also those outside of the collage.For slow learners, the college makes sure they are engaged in remedial classes in order to boost their knowledge and strengthen and maximize their learning levels.Quiz competitions are held to make students be exposed to modern advancements in knowledge and research. Similarly, felicitations programs are held regularly to honor meritorious students in Sports, academics etc.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The Govt. Degree College Bishnah , shift on ICT based teaching learning in 2020 due to covid-19 pandemic situations. The teaching learning switch over to online mode .All college affairs with regard to teaching learning examination , internal assessment etc. happens online. Google forms were created to recaptitulate the learning of the students in their subjects. The exams were held well in time .There was no loss of academic time on part of the students during lockdown.The faculty used recorded lectures and shared notes with the students for their use.The college website is updated with general notices such as admissions, time table, examinations, and other co-curricular activities. The college has well developed browsing centre which failitated to surf material , videos and lectures for the students.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 19:1

2.3.3.1 **Number of mentors**

Response: 24

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 85.56

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 43.81

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	6	5	6	7

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.57

2.4.3.1 **Total experience of full-time teachers**

Response: 54

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The Academic Calendar is designed by the university. A list of various activities are planned by the concerned committee and cell then submitted to the Principal wherefrom a combined College Calendar of activities is displayed for the information and the staff of the College. The College Prospectus in fact presents a general introduction to the institutional policies and programs in regard to the betterment of the students. All the information contained in the College Prospectus and the College Academic. The internal exams are held according to a time table announced in advance through notices circulated in the classrooms and on the display board. The affiliating university prescribes the overall framework of time as far as examination time table is concerned. The departments conduct all their continuous internal evaluations as per the datasheet issued. The c0llege followed the examination pattern prescribed by the affiliating university, i.e. Jammu University, all the undergraduate departments conduct Continuous Internal Evaluation for 20/10 marks for every paper in each semester. Teachers informs about the students the pattern of the internal examinations well in advance. The examination notices are displayed well in advance and sufficient time is given to the students for preparation. The complete guidelines and rules regarding examinations are provided in the College Prospectus and announced by the teachers in their classes as well. The continuous internal evaluation conducted by the departments provides an ample opportunity to the students not only to showcase their learning but also to develop their skills. It also gives them chance to evaluate their learning through participation in classroom activities and improves the overall teaching-learning process. After the internal evaluation, students' performance is discussed with the students and necessary suggestions are given for further improvement. After this follows term end externalexamination

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Our College is affiliated to University of Jammu, Certain power stand entrusted to the College whereas the major decision-making powers is lying with University. Depending upon the nature of the grievances both college and university tries to solve the issue. Grievances related to the internal assessment are handled by the examination section of the College itself whereas grievances related to the external or general examinations are forwarded to the University. In case of any grievance, the College collects the applications from the students and forwards the same to the authorities concerned. Students are free to approach teachers to resolve their queries related to the marks obtained in internal assessment, if any. If the student concerned is not satisfied by the procedure mentioned above, they may meet the Controller of Examination of the College or the Principal. Thus, grievance redressal with reference to examinations is transparent. All the queries are attended to with utmost clarity and resolved in a short time. As for the grievances related to University examinations, the time taken depends on the policies of the Jammu University

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the College are stated and displayed on the College website at: www.gdcbishnah.com. The College has maintained a dynamic website which is comprehensive and is regularly updated. The list of courses along with course codes are provided on it for the students.Special skill courses also have designated program me outcomes which at the end of such courses are expected to be met by those undergoing the course.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Programme outcomes are the total expectations that need to be accomplished to make a programme successful and effective The college offers graduation in Arts, Besides these, other skill course is offered by the college in collaboration with NIELIT. The coordinators, conveners of different departments stress for the attainment of these outcomes. During the conduct of these activities, they measure the level of attainment of such outcomes. The entire faculty brief the students about the overall programme outcomes of the course.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 45.76

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
64	16	29	23	46

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
68	83	75	99	86

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.32

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
14	11	11	11	11

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 1

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.63

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	01	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.13

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college aims at inculcating the values and commitments among the students towards society by their involvement in the basic social structure through their participation in the community work and its welfare.Besides, the academics the students are prepared to be responsible unit of society. To pursue this, the NSS wing ,during the last five years has taken initiatives like cleaniness and sanitation drives under the banner of "Swachhta Abhiyaan" in the campus as well as the adopted villages Ratnal and Chorli. To cultivate the sense of cleaniness among the masses and their contribution to make their surroundings clean and hygienic the Summer Internship programme proves to be a pioneering step where the interns during their 20 days camp took up the task of educating the locals about the cleaniness practices like segregation of wet and dry waste , dumping of garbage ,digging of compost pit for manure, proper utrilization of ground water , the less use of plastic and the ways to save the environment from further destruction .The NSS Wing also extended its help bto local administration to aware the locals/villagers about the government schemes for the construction of toilets to eradicate the menace of open defecation.The College has organized seminars and awareness programme as an endeavour to sensitize the students as well as the community to the social issues and concern such as female foeticide, girl education "Beti Bachao Beti Padao" and women awareness regarding their rights and their call to sexual harassment. Simultaneously college thrives upon the holistic growth of the student by conducting the practical sessions and lectures and on Yoga and Mental Health -A Best way of life .The blood donation camp and AIDS awareness is always remain the integral part of the college activity calendar which is well appreciated by the local administration from time to time under the Red Ribbon Club .In the direction of sustainable development the college continously pouring its efforts to make the campus - a boon to the surroundings .

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 8

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	2	1	1

File Description	Document
Reports of the event organized	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 7.05

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	26	35	47	30

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 1

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

11-05-2022 12:29:18

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Govt Degree College Bishnah since its inception in 2008 has gradually developed its physical and academic infrastructure to cater to the demands of the border students seeking admission in this institution.At present it has nine classrooms, four well equipped laboratories, all having BSNL FTTH WiFi facility for teaching –learning process. The four classrooms have interactive boards as ICT facility for aiding effective online as well as offline teaching and the college too has projectors as ICT tools which are used by the teachers to deliver their lectures to the students. The College has one Browsing-cum-Conference Hall having one Interactive Board and high speed internet facility of 300 mbps for providing internet access to the students for aiding their studies as far as additional information/material on their subjects and General Awareness are concerned. The College is having a well maintained library with total number of books 7747 out of which 7116 are text books, 594 Reference Books and 34 Encyclopaedia. The library has also subscribed 06 newspapers both national and regional, 02 magazines and 14 Journals. Both the students and the teachers visit the library regularly and make best use of the library facilities. There is separate section of in the library meant exclusively for the teachers where they can use the library facilities for updating their knowledge and preparing the latest study material for the students besides carrying on their research work. There is a good collection of all discipline books and periodical magazines which the faculty can use to enhance teaching learning experience and to impart latest information to students. Every year, new books are purchased on the recommendations of library committee for augmenting the reading material in the library.The college has also registered itself on N-List for the e-resources for the teachers and the students.There is also availability of 3 Gensets of 10KVA, 15 KVA and 30KVA capacity to provide uninterrupted power supply for the online as well offline teaching facilities.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Govt. Degree College Bishnah has adequate facilities for Sports, Cultural and academic activities etc. It has a big playground to facilitate the sports activities for the students. The students play in this ground to prepare themselves for the various Sports competitions in the games like Cricket,Volleyball, Badminton, athletic, Kho-Kho, etc organized by the University of Jammu as well as other institutions.The students also participate in indoor games like Carrom, Chess, etc. For the disciplined training of students for various sports events within and outside the college, there is a well qualified and trained PTI for the same .There is

also a Sports Room in the college from where all the sports materials are issued to the students by the Sports Assistant. The Cultural events are organized in the college by the Cultural Committee. The dedicated cultural committee prepares the students for various cultural programmes bringing out the best of them. The Class Room 1, Class Room 3, Browsing-cum-Conference Centre are used for the organization of cultural programmes, debates, seminars, Webinars, etc. in the college. There is tradition of organization of Farewell Functions by the students of Semester-II and IV every year for the outgoing students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 50

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 5

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 51.75

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
212.90	10.49	1.47	1.49	3.24

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The automation of the library has not been done so far and the College is going to get it automated soon using Integrated Library Management System. The College is having a well maintained library with total number of books 7747 out of which 7116 are text books, 594 Reference Books and 34 Encyclopaedia. The library has also subscribed 06 newspapers both national and regional , 02 magazines and 14 Journals. Both the students and the teachers visit the library regularly and make best use of the library facilities. There is separate section of in the library exclusively for the teachers where they can use the library facilities for updating themselves and preparing the latest study material for the students besides carrying on their research work. There is a good collection of all discipline books and periodical magazines which the faculty can use to enhance teaching learning experience and to impart latest information to students. Every year, new books are purchased on the recommendations of library committee for augmenting the reading material in the library.The college has also registered itself on N-List for the e-resources for the teachers and the students.The teachers always encouraged students to use the library facility to augment their knowledge level. The College is on a mission mode in strengthening and augmenting the IT driven knowledge delivery system and in the near future our library shall be made automated with Integrated Library Management System.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.77

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.12	1.50	1.43	6.70	2.08

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 6.85

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 32

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The GDC Bishnah has maintained adequate IT facilities and infrastructure for augmenting & enriching the teaching-learning process. The college has been updating and upgrading its IT facilities to ensure and maintain its pace with ever advancing technology. A separate computer lab was established in the college in the year 2011.The Lab started with 15 Desktop PCs and 2 Internet connections under National Mission in Education through ICT-2011. The lab was updated in 2013 and recently in 2021 with addition of 17 PCs, the computer Lab has been converted into Browsing Centre with total a total of 24 Computer Systems duly networked, one Interactive Panel with recent technology, one laser printer, one electronic lectern podium, a high speed internet connection BSNL Fibre Silver (300mbps upto 5000GB), an online UPS with a backup of one hour. The newly constructed Science Labs have also been provided with one All in One PC and one printer each. There is one AIO PC and one printer issued to the Staff Room with internet connection for facilitating the faculty members in their teaching process. The office has also been provided with 3 Computer Systems-one AIO PC and two Desktops and three Printers. The IQAC Room also has the facility of one AIO PC, a multifunction printer. The entire campus is under the surveillance of CCTV cameras. The College has also attuned itself to the good practices of the Good Governance such as an

official email id for receiving the communication from the Higher Education Department and replying to the queries, etc, an official Website www.gdcbishnah.com for depicting the description and other information related to the College, BEAMS for receiving the various grants and using the PaySys portal for the processing of the salaries, etc. Besides, the college has recently purchased four Interactive Board Panels for three classrooms and one Browsing Centre for enriching the teaching-learning process.There are two Online UPSs for the Office as well as the Browsing Centre.The college is having two functional Photostat Machines in the office for official and other purposes. For uninterrupted power supply for these ICT facilities, the college is having three Electric Generators of 10 KVA, 15KVA and 30KVA. The College is now planning to go for the automation of the library very soon.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 14:1

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 68.91

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
58	10.5	6.35	5.53	6.39

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The overall funding is done by the Higher Education Department for the augmentation and maintenance of physical, academic and other support facilities. The college also utilizes its local fund for the upkeep and utilization of these facilities. There are well established systems and procedures for maintaining and utilizing physical, academic and support facilities at the college leve.At the college level, there are various committees like the Development Committee, Purchase Committee, Bus Committee, Website Committee, Sports Committee, Library Committee, Browsing-cum-Conference Centre Committee, etc. involving the faculty members and the members from the college administrative office for the participatory decentralized decision making as far as the maintenance and utilization of various facilities of the college are concerned. The College Development Committee after taking requisition from all the HODs and conveners of other committees projects the plan for additional infrastructural requirement alongwith the maintenance of the existing infrastructure and facilities. The Plan is then submitted to the Principal of the college who then on the recommendations of the Purchase committee of the college takes up the additional projects and maintenance of the existing facilities with the Higher Education Department. After the allocation of the funds by the Administrative Department, the college then starts the process of maintenance of the infrastructure as per the requirement. The small repairs and maintenance in the college are done from the college pooled or local fund. The furniture repairs like the students' desks, lecture stand, tables etc are done on need based meeting the requirement out of the Repair and maintenance fund or pooled fund. The building repairs are undertaken after approval of the Administrative Department only. The repairs of the Computer Systems are done by outsourcing the same to the authorized service providers. For small repairs, the college meets the expenses out the local fund. The college bus is the responsibility of the Bus committee, which looks after all the requisite and repairs of the college bus so as to keep it in running condition. For the Browsing Centre/ Conference Hall, the Browsing Centre takes care of the utilization and maintenance of same. The Library Committee is responsible for the purchase of books, journals, e-resources and augmentation of other infrastructure of the Library. The Sports Committee is in place to maintain the playground for various sports events and also to encourage the students for participation in various events organized by the University of Jammu and other institutions.The requisition for repairs of desks, lecture stands, etc for the classrooms is is recommended by the Development Committee and the work is done by outsourcing the work through GeM or otherwise if the same is not available on GeM.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 18.82

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
120	79	88	88	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.65

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	17	17	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills
    2.Language and communication skills
    3.Life skills (Yoga, physical fitness, health and hygiene)
    4.ICT/computing skills

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 42.07

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
446	249	148	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1.Implementation of guidelines of statutory/regulatory bodies
    2.Organisation wide awareness and undertakings on policies with zero tolerance
    3.Mechanisms for submission of online/offline students' grievances
    4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.53

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0

File Description	Document
Upload any additional information	[View Document](#)
Self attested list of students placed	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 29.41

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 20

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 12

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	1	6	2

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Every year elections for class representatives are held in which students of each class representatives elect their representatives. These representatives provide necessary communication between students and college management. They are provided with duties of decision making and coordination of different activities. The college has certain schedule of activities conducted under various committees, where student representation is also there in some committees, cells/clubs viz. NSS, Grievance and redressel Club.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 10.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	15	9	22	6

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution has newly created its Alumni Association and we have successfully organised an Alumni Meet recently. We have prepared directory of our alumni that is also available on our website. Many alumni have progressed into higher education doing Post graduation courses in different fields. Further, some alumni have cleared competitive examinations like state examinations, NET etc. and are also employed in different departments. A separate Whatsapp Group has been created to remain constantly in touch with the Alumni of the college. The faculty of the college are constantly involving the alumni in suggestions and feedback suggestions in order to make the teaching learning process outcome oriented and for constantly improving quality of our institution. Alumni members also give feedback on a regular basis and suggest ways to upgrade the efficacy of the college as a higher education institute.

File Description	Document	
Upload any additional information	View Document	
Paste link for additional information	View Document	

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The college is housed in a rural area surrounded by the villages and the only institute of higher education in the tehsil of Bishanh. Therefore our primary responsibility is the dissemination of knowledge at the level of higher education by providing quality education at par with the urban institute of higher education of Jammu city. It also aims to inculcate the spirit of competency in academics and proficiency in skills which enables and empower students to face challenges of life. College also takes initiatives and responsibilities in inculcating in young hearts the social, moral and ethical values along with the academics and skills to make a way for the full fledged growth of a sense of responsibility as future citizens. These responsible citizens will take part in the socio economic development of our nation and pave the way for the stronger and developed New India as enshrined in the National Education Policy 2020.

Considering the local conditions, our institution pays special attention to the wards of village folks who are either mostly from agrarian background or from the low income group of the society. In this endeavour, we thrust upon the student welfare schemes that must reach every applicant who needs and deserves it the most. This is a step towards attaining socio-economic transformation in this rural part of the world.

Since the majority of the enrolments in our programmes are from rural women, various steps are already taken to ensure their safety, security and grievances through the mechanism of various cells, committees and CCTV technology. More is anticipated in this direction to start skill courses especially for women where they can be more creative and which also provide them an opportunity towards self reliance.

Introduction of eight new subjects in the last two years was done to provide options to students to match their aptitude and interest in the discipline. Two new streams; medical and non-medical started from the current session. Whereas four new subjects were added to the list which increases the subject combination count to twenty seven. More new subjects are also in the list to be added but due to infrastructural issues, we are restricted not to introduce the wide range of new programmes.

Introduction of more skill courses to uplift the economic well and contributing in the transition from agriculture based economy to the skill based society with high self sufficiency. In this direction,

one certificate course in computers is also running in the college.

To equip college premises with the latest information and internet technology so as to facilitate teachers and students in a global pandemic period. To provide students with the various opportunities available in cyber space to widen their horizon of learning, to make teaching more creative, interesting and innovative. Because of infrastructural loopholes, we cannot expand and explore more in IT like starting MOOCS labs. But with little effort we have made the campus equipped with smart classrooms and wifi zones.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college functions in a very democratic way where use of authority, decision making and execution is structured in a very decentralised way and is inclusive in nature and can function effectively only in the hands of those torch bearers who come forward to perform their duties with great passion and enthusiasm.

Decentralisation is visible in both academic and administrative level of coordination, execution, disbursement and participation.

1. Effective leadership in decentralisation and participative management at academic level:

Academic comprises regular teaching, organising, coordinating and participation in various co-curricular and extracurricular activities. Each department is headed by the HOD of the concerned subject. Various committees and clubs are constituted for organising and coordinating co-curricular and extracurricular activities including workshop, webinars, lectures, awareness programmes, field activities and so on. Teachers are members and conveners of different committees and the clubs at the same time. The members and the conveners of the clubs and the committees are organisers, coordinators, and signing authority of the expenses of the event. A bill of the event (for eg workshop) can be passed only if all the members and the convener of the organising committee signed the document. The bill documents must include the minutes of meetings of the committee duly signed by

the members, conveners and the principal of the college. Even the administrative section is also part of the process of final sanctioning of the bills. This is how all the academic activities are decentralised and inclusive in nature. The use of authority, decision making and execution is not controlled, centralised in the hands of principal or senior faculty members. Effective leadership is visible in the various co-curricular and extracurricular activities organised by the college in last few years which includes two online national workshops, one online certificate course, counselling session of manodarpan, awareness programme organised by the red ribbon club, field activities of the NSS unit of the college, lectures organised by the placement and career counselling cells, CoVID vaccine drive initiative of the college and so on. This is possible only with the collective effort of the team under the guidance of the head of the institution.

1. **Effective leadership in decentralisation and participative management at administrative level:**

LIke academic, administrative work of the college also work through the collective efforts and in coordination of the different committees and clubs. All the major administrative decisions related to college development, infrastructure, future expansion, purchase at GEM portal, are decentralised and involve participation of the teaching and non teaching members of the college at every stage of its development. The college has introduced one new stream and eight new subjects in the last two years. The purchase of science lab materials, infrastructure of smart classes, making campuses equipped with wifi zones and CCTV surveillance are few initiatives in this direction. This has been made possible through the teamwork of the different committees which acts in a very democratic way.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response

Strategic/ Perspective Plan of the institution: 2019-2024

- **College own campus with advanced infrastructure including Smart class room, Auditorium,**

Heath centre, Cafeteria, Conference hall, Browsing Hall.

- **Advancement in academics and research by introducing Post Graduate and PhD programmes to meet the global need and standards.**

- **Introducing vocational and skill courses to cater the expectations of the surrounding village communities.**

- **Introduction of new streams and offer new courses to make it a multidisciplinary centre of education.**

- **Full fledged Sports Complex to facilitate and enrich the potential of the local populace.**

In the lack of own campus, college is housed in a higher secondary school since its foundation, therefore, our institute has been striving hard at administrative level with the higher education department and other stakeholders regarding the land issue. Because of this big infrastructural hurdle, we cannot expand in academics and in providing student other necessary amenities required to enrich their experience at undergraduate level. College is lacking on many fronts at infrastructural level. It aims at providing basic amenities to students to explore co-curricular and extra-curricular activities in spaces like audiotorium, conference halls, sports complex and so on.

Within these limitations, college still managed to initiate some little expansion in academics. There was long pending demand of local population to start science stream in the college and it took many years to finally start one new stream of science with both medical and non medical branches. Starting science stream requires lot of funds for science laboratories. With regular correspondence with the higher education department for allocations of funds, finally one little success has been achieved. College has started Science stream from current session of 2021-2022 with both medical and non medical.

In arts stream, our institute has also managed to expand a little. In humanities Punjabi as subject is introduced from the current session of 2021-2022. The demand was also raised by the punjabi speaking population of adjoining villages.

College has also introduced three new subjects in arts last year session of 2021-2022. There was a frequent demand from the students community to introduce Physical education subject. Along with physical education two more new subjects; Management and Library Sciences were introduced in the session of 2021-2022.

Making the academic more diverse, our institute has also applied for affiliation of Music from university of Jammu, the file is under process and most positively we are going to start music as an option from the next academic session 2022-2023.

File Description	Document
Upload any additional information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The college has got recognition under 12b and 2f from the University Grant Commission and affiliation from the University of Jammu but it comes under the Higher Education Department of the Jammu and kashmir Union Territory. The principal is the head of the institution. There is no sanctioned post of Vice-Principal but in her absence the senior most faculty member takes the charge of the chair.

The academic section of the college is spread in various departments of both arts and science streams headed by the HODs, composed of faculty members (associate Professors and Assistant Professors) and the students. The teachers are also involved in co-curricular activities and extra curricular activities through committees, clubs and cells.

Composition of Academic Unit: Teaching and non teaching staff as members, convener and principal as chairperson.

Functions of Academic Unit: Teaching, Organise seminars, conferences, webinars, workshops, lectures, introduction of new courses, placement counselling, career counselling and psychological counselling, internal quality assurance, cultural programmes etc.

The administrative section is a joint membership from both teaching faculty and non teaching staff of the college which functions or executes through committees. The administrative section is headed by senior assistant, composed of junior assistant, medical assistant and computer operator and so on to assist the committees to execute the works undertaken, implement the policies and actualize the decision taken in the meetings. The administrative unit is at the core of the executive part of the college which acts in a very democratic and decentralised way.

Composition of Administrative Unit: Teaching and non teaching staff as members, convener and principal as chairperson.

Functions of Administrative Unit: College development, Admission, Examinations, scholarships and so on.

Various cells and clubs are constituted for the organising seminars, workshop, conference, lectures, talks and interaction sessions and other activities either to spread awareness among the young mind or to extend the scope of the curriculum.

Clubs: Literary club/ Cultural Club/ Eco Club/ Sports Cub/ Red

   Ribbon Club/

Cells: Grievance cell/ Career Counselling Cell/ Psychological

 Counselling Cell/ Placement Cell/ Minority Cell/ OBC Cell/

 SC-ST Cell/

Independent Incharge: NSS, Swayam, Browsing Centre, Skill

   Course.

Principal remains the chairperson of all the committees and the clubs.

File Description	Document
Paste link for additional information	<u>View Document</u>
Link to Organogram of the Institution webpage	<u>View Document</u>

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The department of higher education provides many welfare mechanisms for teaching and non teaching staff which gets effectively implemented by the college. The following welfare provisions are available for both teaching and non teaching staff.

Leave benefit:

- **Casual leave**

- **Duty Leave**

- **Maternity, Paternity and Child care leave**

Retirement Benefits

- **Provision of Pension for teaching and non teaching staff appointed before 2010.**

- **G P Fund for teaching and non teaching staff appointed before 2010.**

- **Gratuity is available to every staff member after five years of permanent service.**

- **New Pension Scheme for employees appointed after 2010.**

- **Encashment of earned leave at the end of service.**

- **Both teaching and non teaching staff can avail GP Fund in advance.**

Medical Benefits:

- **Medical reimbursement as per govt rules**

- **Medical first aid facility at the college**

Loan Benefits

- **Both teaching and non teaching staff can avail loan facilities with benefits as per govt rules**

Faculty Development programme

- **Permission is readily granted for participation in Refresher course/ Orientation programme/ short term course to the teaching staff for professional development.**

- **Permission is readily granted for participation in any training programme invitation received from the government institute for non teaching staff.**

Support facilities:

- **Parking facility for both teaching and non teaching staff**

- **Internal complaint committee**

- **Grievance redressal cell**

ICT Facilities

- **The college is fully WI-Fi enabled**

- **Browsing cum conference hall**

- **Smart classrooms**

Recreational Activities for physical and emotional well being

- **College annual picnic programme**

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 37.83

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

11-05-2022 12:29:19

2020-21	2019-20	2018-19	2017-18	2016-17
20	7	2	5	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Institutional data in prescribed format(Data template)	View Document

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6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Self Appraisal Form

By the end of every academic year, every teacher of the institution has to submit a self appraisal report mentioning all the details of academic activities and administrative activities. This report after duly verified by the head of the account section goes to the head of the institute who finally adds comments and remarks on the report. The performa of appraisal form includes personal achievement of teacher as an academician, his workload and duties, innovative and special contribution to the development of the institute, sincerity and devotion to the duty, integrity and so on. This report is further sent to the higher education department for confirmation of probation and upgradation to the higher grades.

The college has a self appraisal form for non teaching staff which is reported by the head of the account section and finally reviewed by the head of the institution. The key points which are measured by the reporting officer include honesty, intelligence, acquaintance with the rule and order, account handling skills, quickness in despatch, punctuality and regularity. The reporting officer can also mention any defect found in the employee's behaviour and work attitude.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The internal audit:

All the purchasing and expenditures are done after following the proper procedure. The allocation of budget in different heads is decided by the higher education department. All the purchasing and expenditures are reviewed by the concerned committee first and then it goes to the treasury office for disbursement. College can neither allocate or generate a budget, nor can it disburse the bills. The college has the authority to incur purchase, review and scrutinise the bills. There is a purchase committee which purchase items from the GEM portal, cross check the item with the entry in the bill and then duly signed by all the members of the committee, the bill is sent to the treasury office for payments. Every item received again reviewed by the purchase committee and duly signed by all the members.

External audit:

External audit done by the office of the Accountant General (Audit) J&K yearly andaudit report is sent to the office. The query if raised by the office of audit in the form of paras are responded with utmost urgency and responsibility.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

College receives grants only from the department of finance through higher education department. The total grant received has always been divided into different heads. The principal office strictly utilise funds only on those specific heads under which they are released and tries to utilise the funds to the maximum before the end of the financial year. The funds are thoroughly allocated by the advisory committee among different committees like purchase, library, development and so on. These committees further work in coordination with the advisory committee and the head of the institution. The whole process of the mobilisation of funds is very decentralised and democratic.

The local fund is generated with the admission fee. Since the admission does not contribute much to the local fund because of the limited enrolment and university share, therefore it is very judicious used. There is no other source to generate local funds. The utilisation of the local fund also requires the recommendations of the concerned committee and duly signed by the convener and members of the executing body. Since local fund is the emergency reserve of the college therefore it is always kept under great scrutiny.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

With the intervention and guidelines of the IQAC committee, sixty hours online certificate course titled **Reading and Writing Punjabi in Gurmukhi Script was organised by the college. Keeping in view the vision enshrined in the National Education Policy 2020.** Rationale for developing this course includes

1. Delivering the theme of International Mother Language Day of 2021, UNESCO: "Fostering Multilingialism for inclusion in Education and Society."

2. Extending the scope created in the Jammu and Kashmir official languages act 2020, which says "the institutional mechanism referred to in sub-section shall make special efforts for the promotion and development of Gojri, Pahari and Punjabi languages." (Part II section 1, point 4   [2] of The Jammu and Kashmir Official Languages Act, 2020, no. 23 of 2020).

3. Implementing the vision enshrined in NEP 2020 as expressed in chapter 22, Part III, New Education Policy 2020: "The tone, perception of experience, and familiarity/'apnapan' inherent in conversations among speakers of a common language are a reflection and record of a culture. Culture is, thus, encased in our languages. Art, in the form of literature, plays, music, film, etc. cannot be fully appreciated without language. In order to preserve and promote culture, one must preserve and promote a culture's languages."

Objectives of this course includes the following

1. Delimiting the horizon of language comprehension, especially for reading and writing Punjabi.

2. Reaching out Punjabi speakers who lack reading/writing skills.

3. Creating an opportunity to read Punjabi literature in Gurmukhi.

4. Providing a platform for creative writing in Punjabi to those who imagine and think in the same language but can not express it in its script.

5. Opening an option for those who are far away from their homeland and want to learn Punjabi from the begining.

6. To increase enrolment in the subject of Punjabi in BA courses like Core Course, MIL, AECC, SEC, DSE, Punjabi Literature etc. in the colleges of Jammu and Kashmir.

7. Resolving the barrier of script for speakers of mutually intelligible languages.

The course was successfully completed on 09 july 2021.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the College are stated and displayed on the College website at: www.gdcbishnah.com. The College has maintained a dynamic website which is comprehensive and is regularly updated. The list of courses along with course codes are provided on it for the students.Special skill courses also have designated program me

outcomes which at the end of such courses are expected to be met by those undergoing the course.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

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Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Number of gender equity programs organized by the institution.

2020-21	2019-2020	2018-2019	2017-2018	2016-2017
2	1	1	2	0

Our college is committed to provide conducive and stress -free environment for its employees and students. The college aims to provide equal opportunities, right and responsibility to men, women, girls and boys to work with harmoniously in a gender balance environment.

In this regard various Programs had been organized the college. The year wise list of the programs is proved below:-

List of the Gender equity programs organized by the College during the last five years:-

Year	Name of the Program
2020-2021	1. Lecture on the Theme Gender Equality. 2. Celebration of International Women Day.
2019-2020	1. Interactive session on National Girl child Day
2018-2019	1. Interactive session on Poshan Abhiyan –Ajun Andholan and Bhagidaari, espec adolescence girls.
2017-2018	1. Awareness program on the theme Beti- Pedhao Beti Bachao 2. Internal collegiate symposium & Slogan writing competition on International Women Day.
2016-2017	Nil

Safety and security

1. CCTVs are deployed at all strategic location to monitor and help female member at any time.
2. HODs are also conscious and take care in assigning duties to lady members and students in case the same may extend to late hour or on holidays.

Counselling

Our college also provide regular counselling to female students. For this purpose, College has constituted a woman counselling cell/Women Development committee. The students are given mentoring by the committee members. The cell also deals with any complaints that come to it and handle them in a fair and discrete manner providing full support to the fair gender.

Common Room- Nil

Day care centre for young Children -Nil

Our college donot own its land. College is working in the premises of a higher secondary school, so we have certain infrastructure related constraints. Authorities are working over this issue and we hope that in near future the college would have its own building which will enhance its infrastructure.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The college is conscious about the environment as is reflected by its clean and serene campus. Some of the steps taken to manage solid, liquid and electronic waste are briefly outlined below:

Solid waste management

Waste management and recycling is routinely carried out by the college management to reduce volume of waste materials entering the waste stream. We have segregated recycling bins for biodegradable and non-bio degradable materials like paper, newspaper, cardboard drop-off and plastic, aluminium can. Students and staff were encouraged to avoid the use of plastics within the campus and various awareness programs were conducted from time to time for the same. Cleanliness drives were organized by the help of NSS unit and posters/slogans about cleanliness were also displayed within the campus.

E-waste management

End-of-life electrical and electronic equipment commonly known as e-waste is more complex than other waste streams in terms of material composition and the content of hazardous materials. Keeping this in the view our college has taken appropriate steps for the management of the e-waste. The equipment which cannot be refurbished for re-use is dismantled and re-manufactured into raw materials (i.e. metals, plastics, glass) to be marketed as recyclable. Defective and unused electronic items were stored properly and authorities have decided to dispose the same through proper e-waste management. UPS Batteries are recharged / repaired / exchanged by the suppliers.

Liquid Waste generated from the laboratories is disposed through the proper drainage system. Chemicals generated from Chemistry laboratories are properly treated and dumped into the pit.

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: D. 1 of the above

File Description	Document
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values

among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college with its staff and students jointly celebrate the cultural and regional festivals, like, Farewell Party, teacher's day, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali celebration, Holi celebration, Lohri celebrations, Navratri celebrations etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students and to make them responsible citizens following the national values of social and communal harmony and national integration.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our Institute believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary education given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities.

NSS unit of the institution conducts a cleanliness drive to mark the occasion of Swachh Bharat Abhiyan in the college campus as well as in the nearby village area. An oath is taken by all students and faculties to keep their surroundings clean. Also many skits and dance performances are presented in various events related to sensitization. Programs on various national days *viz* International Human Right Day, National Unity day, National Voters day are celebrated in the college regularly.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

> 1. The Code of Conduct is displayed on the website

2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year:-

1. Under different clubs like NSS, Cultural club & Red ribbon club students participate in various cultural and institutional festivals. In that way they get the opportunity to show their talent and to know more about the culture of the country. Various programs like dance performance , singing competition, rangoli making competition & small skits were organized by the college to celebrate festivals like Lohri, Eid, Holi, Navratra Diwali etc.
2. International yoga day is celebrated on 21st June in which a large number of students participated and learn the importance of Yoga in today's scenario. This year the expert on Yoga and Aurveda was invited to guide the students.
3. The theme based activities like Hindi Diwas, Women day, Teachers day also observed in the college.
4. In order to create a sense of responsibility among the students regarding mother earth and environmental restoration, Eco club of college organized various activities *Viz:* Vanomothsav Week, word environmental day, Earth day etc.
5. Various national days such as republic day, Independence Day, Gandhi Jayanti, Constitutional day, etc are celebrated in the college with great zeal and fervor.

File Description	Document
Any other relevant information	[View Document](#)
Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices

1. **Title**

Village Adoption: - The NSS-wing of the college has adopted two Panchayats of the local area namely, Ratnal & Chorli.

Objective

1. The objective of village adoption is to develop the adopted village in an integrated manner. The village adoption means to work along with the community at the gross root level. The main objective is to aware the masses about various important issues like environment degradation, health and hygiene, gender equality, right to education etc. It also helps to inculcate a spirit of leadership & cooperation to enhance their communication skill.

Practice

The NSS unit of college has conducted various extension and outreach activities from time to time to aware the masses on certain issues which include awareness programme on Swachh Bharat Abhiyaan, save water campaign, importance of trees, voter education and electoral preparation etc. Swachh Bharat Abhiyaan was a week long program which includes rallies, lectures, presentations by the students as well NSS program officer and interaction programs with the villager to inform them about the importance of clineaniness. To promote importance of gender equality among the masses an awareness program on Beti Bachoo, Beti Padaoo was organised including plays, slogan writing etc.

1. **Title**

Holistic approach for overall developed of students by emphasizing co-curricular activities:-

Objectives

1. To improve the overall personality development
2. To inculcate leadership traits
3. To enhance communication skills
4. To aware about social & ethical values

The context

Holistic approach is very important for the overall development of the students. Today's youth is influenced due to rapid change in social and cultural aspects in society. So, it is very important to drive and enable them with proper values and ethics backed by mission and version of the institute. In this direction,

appropriate step is to adopt holistic approach for the overall development of young mind through proper planning as well as various co-curricular activities.

1. **Sports Club:-** Both theoretical and physical knowledge of sports is imparted to students. It promotes physical and mental development of students and also inculcates competition spirit among the students.
2. A book on sports entitled " Sports Journalism" has been launched by the concerned teacher of sports to cater the academic need of the students.
3. Students Participate in various sports activities at the state level [The student of our college won Intercollegiate Volleyball, Kabbadi championship, running competition etc.]

Browsing Centre:-Technology provides students an easy access to information and accelerates learning. It enables students to explore new subjects and deepen their understanding of difficult concepts. Through the use of technology inside and outside the classroom, students gain 21st century technical skills necessary for future occupation. In order to impart skill to the students in the Information technology, a browsing centre has been established in the college with more than 35 computer, smart board, and printers etc to facilitate the students.

Uniform Practice:- Uniform also plays a very important role to enhance the social and ethical values among the students. Uniform is mandatory for all the students in the college. Wearing uniform may impact the behavior of the students. It helps to remove upto some extent the social and economic differences among the students. Institute has constituted discipline committee which plays a vital role to set and enforce reasonable standards of dress, appearance and behavior of students. College has deputed gate keeper, faculty from discipline committee and any one student representative to check the uniform as well as I-cards of the students. Students are not allowed to enter the college without uniform unless they might have any valid reason. Uniform also helps to avoid the influence of outsiders inside the college and helps to maintain discipline of the college.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

7.3 Institutional Distinctiveness

Rural Area of J&K

It is very much important in the overall progress and development of the institution. With this view our college has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. Our college has a large number of students from the surrounding

villages. The number of girl students is more in number. Most of the students from rural areas & poor background, but they are not poor in talent, knowledge and humility. Our college staff identifies their talent and encourage them. This institution was established on the year 2008. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students as well reserve category students to pursue the higher education for their development and progress of the family. In accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS, RED RIBBON CLUB and Women Development Club, the students get a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness, and responsiveness. Student welfare Committee and Student Scholarship committee provide them financial aid to meet the expenses of their education. The college organises the women empowerment programs for making them confident enough to struggle the battle of life. Various eminent woman personalities are being invited for the guidance on several issues. Special health related Seminars, workshops, COVID-19 vaccination drive for the welfare of students and teachers has been organised. We are very proud to say that our students are selected in Army as a Soldier. Soldier is real hero of nation. Department of physical Education had given them opportunity to actively participate in various games. College regularly organizes athletic meet in which students participate in various sports events. The students from our college have participated in various tournaments:- boxing tournament organized by the Jammu University, wherein Sonali Kumari Semester-I from our college won gold medal in women category and Shahbaj Khan won first position in 1500 m race.

The faculty of our college is trying to spread higher education in all corners of the area and among all sections of people, particularly among the backward and marginalized sections of the society.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The land approximately 55 Kanals, 14 Marrlas amounting Rs 1.92crores situated at village ChakAvtaraTehsil:Bishnah has been sanctioned in favor of GDC Bishnah. The process of physical acquisition of land is under process. The college is looking forward to have its own campus in near future. The college is striving hard to achieve the educational excellence and National Standards.The institution maintains and encourages ecofriendly environment by tree plantation, creates a working atmosphere in the campus. The students are encouraged to have the necessary attitudes and skills to become more productive employees and to continue learning. In order to ensure participative involvement of teachers in decision making, institution has formulated committees of teachers involving whole of the staff which decides and design different activities for its stakeholders.

Concluding Remarks :

It is rightly said that youth is the future of our nation and in order to orient them towards right direction, our college puts in best endeavor to inculcate ethical and moral values besides making them academically rich, we try to bestow our students with such qualities that aid them in future adjustments. For all round development of our students ,the college focuses on using innovative techniques in teaching learning and engaging them in co-curricular activities

The members of the IQAC Core committee are as under:-

Dr. Alka sharma   Convener

Dr. Suman Bala   Member

Prof. D.S. Manhas   Member

Prof. Rashmi Arya   Member

Prof. Amit Kumar sharma   Member

Dr. Ratika Sharma   Member

Dr. Asha Singh   Member

Dr. Randheer Kour   Member

S. Karan Singh   Sr. Asstt/ Cashier

Ms. Deepika Rani   Computer Asstt.

Mr. Amit Sharma   Jr. Asstt

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6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. **Number of mentors** Answer before DVV Verification : 70 Answer after DVV Verification: 24 Remark : DVV has considered only permanent teachers from shared report of mentor list by HEI.
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 55 Answer after DVV Verification: 54 Remark : DVV has excluded experience of librarian from shared report by HEI.
3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** 3.3.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	5	4	1	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	2	1	1

Remark : DVV has excluded days and Jayantis from shared list by HEI.

| 3.3.4 | **Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**
Answer before DVV Verification: |

2020-21	2019-20	2018-19	2017-18	2016-17

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| 38 | 36 | 45 | 47 | 50 |

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	26	35	47	30

Remark : DVV has excluded those students participated in days and Jayantis from shared list by HEI.

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: B. Any 3 of the above Remark : DVV has considered B. Any 3 of the above as per shared report bY HEI.
5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** 5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
665	249	148	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
446	249	148	0	0

Remark : DVV has made the changes as per EP - 2.1

7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic**

	5. **landscaping with trees and plants** Answer before DVV Verification : E. None of the above Answer After DVV Verification: D. 1 of the above Remark : DVV has considered D. 1 of the above as per shared report by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>18</td><td>15</td><td>15</td><td>15</td><td>15</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>120</td><td>120</td><td>120</td><td>120</td><td>120</td></tr></table>
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>25</td><td>15</td><td>15</td><td>15</td><td>15</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>14</td><td>14</td><td>14</td><td>14</td><td>14</td></tr></table>
2.1	**Number of full time teachers year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>22</td><td>20</td><td>15</td><td>12</td><td>14</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>21</td><td>18</td><td>15</td><td>12</td><td>14</td></tr></table>